Yearly Objective 2018

Objective 2018: Development of 'Academic Activities - Tracker and Responsibilies' for Undergraduate and Postgraduate Programmes

Action Plan:

S. N	Description	Responisibilities	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
1	Development of proposed activities	QMC/ Resource Person	*											
2	Introduction to chairpersons and Area Coordinators	QMC/ Resource Person	*											
3	Nomination of 2 teachers teaching major courses in 2nd and 3rd years	QMC/ Teaching Dept	*											
4	Development of templates for instructional plans (IPs)	QMC/ Resource Person	*											
5	Training-cum-workshop for nominated teachers	QMC/ Resource Person												
6	Devlopment of Ips (I, II,III & IV) by nominated teachers	Teaching Dept/ Teachers												
7	Submission of developed IPs and QMC	Teaching Dept/ Teachers												

8	Formation of review comittees (RCs)	QMC/Resource Person/ Teaching Dept	
9	Review of instructional plans (IP) by the RCs and feedback to teaching depts	Review Committees/ QMC	
10	Implimenation of Ips	Teaching Dept/ Teachers	
11	Submission of monthly progress reports- 1,2,3 & 4 of Ips; once every 4 weeks	QMC/ Teaching Dept/ Teachers	
12	Submission of course file to QMC & De-briefing sessions	Teaching Dept/ Teachers	
13	Completion Report	QMC/ Resource Person	

Legend:

* Not Applicable

Planned

Actual

Abrivations: